

**CAPITAL BUILDINGS COMMITTEE  
OUTSTANDING ACTIONS LIST**

No.	Action	Officer Responsible	Status
1.	<b>Disposal Strategies:</b> City Surveyor to produce high-level disposal strategies for various sites and bring them to future meetings of the Committee to ensure Members are fully sighted and have comfort that the plans in place are appropriate.	City Surveyor	Complete – on agenda for 4 July meeting.
2.	<b>Police Decant:</b> The Chairman observed that it would be beneficial to obtain clarification as to the further approvals that would be required in relation to the police decant and the existing budget envelope which had been approved, given that it was now being treated as a discrete project.	City Surveyor	Officers are preparing an initial briefing paper to set out the various anticipated approvals. Once this is complete, Town Clerk to arrange a meeting to discuss and inform report to 4 October meeting.
3.	<b>Project Governance:</b> Members urged that thought be given to ensuring appropriate resource was in place across all relevant City Corporation departments to facilitate progress as expeditiously as possible, particularly in relation to legal and financial support.	Chamberlain / City Surveyor	Additional resource has now been procured within Chamberlain's.  Additional PMO resource currently being sought by City Surveyor to support project.
4.	<b>Project Director and Design Team:</b> Chairman and Deputy Chairman to meet with the preferred candidates.	City Surveyor / Town Clerk	Date agreed for initial meeting between Chairman/Deputy Chairman and Project Director; interaction with Design Team to be discussed as part of that meeting.
5.	<b>Wood Street:</b> Month and year of planning expiry date to be placed in parentheses after any reference to Wood Street in reports, so as to ensure there is a clear consciousness of the deadlines in place.	City Surveyor / Town Clerk	Ongoing instruction to officers.
6.	<b>Planning Permissions (Fleet St Site):</b> Officers to ensure close and ongoing dialogue with City planners to avoid the risk of any misunderstandings in relation to intended development.	City Surveyor	Ongoing instruction to officers.
7.	<b>Fire Compartmentalisation:</b> Legal advice to be sought in respect of issue raised in non-public session on 1 May 2018.	City Surveyor	City Surveyor to update orally in non-public session.